

# Taxonomy Guide

In accordance with SNIP level 4 edits, a valid taxonomy is a requirement for all providers when submitting both paper and electronic claims. This guide will provide basic information to further instruct and educate all providers in assistance with taxonomy submittals.

Taxonomy code is constructed of 10 digits- numeric and alpha: (see example 1)

**Example: 282N00000X**

## Placement of Taxonomy and Qualifier

<b>UB-04</b>	<p><b>Paper:</b> Box 81CCa Qualifier “B3”- in left column and Taxonomy in middle column</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px;">B3</td> <td>282N00000X</td> </tr> </table> <p><b>Electronic:</b>  <u>Billing</u> - Loop 2000A-PRV01 “B1”; PRV02- “ZZ” qualifier; PRV03 = 10 character taxonomy  <u>Attending</u> - Loop 2310A-PRV01 “AT”; PRV02- “ZZ” qualifier; PRV03 = 10 character taxonomy code</p>	B3	282N00000X																		
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<b>CMS1500</b>	<p><b>Paper:</b>  <u>Billing</u>- Box 33b should hold the qualifier of “ZZ” along with the taxonomy number  <b>10 character Taxonomy preceded with “ZZ” qualifier Box 33b</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">a. NPI</td> <td style="width: 50%;">b. <span style="color: red;">↓</span></td> </tr> </table> <p><u>Rendering</u>- Box 24i should hold the qualifier of “ZZ”. Box 24j (shaded area) should hold the taxonomy number</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">F. \$ CHARGES</th> <th style="width: 15%;">G. DAYS OR UNITS</th> <th style="width: 10%;">H. EPSDT Family Plan</th> <th style="width: 10%;">I. ID QUAL</th> <th style="width: 45%;">J. RENDERING PROVIDER ID. #</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td style="border: 2px solid red;">ZZ</td> <td style="border: 2px solid red;">10 character Taxonomy</td> </tr> </tbody> </table> <p><u>Referring</u>-Box 17a in left column “ZZ” qualifier and Taxonomy in next column (shaded area)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 55%;">17. NAME OF REFERRING PROVIDER OR OTHER SOURCE Referring Provider's Last name, First name</td> <td style="width: 10%;">17a</td> <td style="width: 10%; border: 2px solid red;">ZZ</td> <td style="width: 25%; border: 2px solid red;">10 character Taxonomy</td> </tr> <tr> <td></td> <td>17b</td> <td>NPI</td> <td></td> </tr> </table> <p><b>Electronic:</b>  <u>Billing</u>- Loop 2000A-PRV01 “BI” PRV02 = “ZZ” qualifier PRV03 = 10 character taxonomy  <u>Rendering</u>- Loop 2310A PRV01 “PE” = Referring PRV02 = “ZZ” qualifier PRV03 = 10 character taxonomy code  <u>Referring</u>- Loop 2310A PRV01 “RF” = Referring PRV02 = “ZZ” qualifier PRV03 = 10 character taxonomy code</p>	a. NPI	b. <span style="color: red;">↓</span>	F. \$ CHARGES	G. DAYS OR UNITS	H. EPSDT Family Plan	I. ID QUAL	J. RENDERING PROVIDER ID. #				ZZ	10 character Taxonomy	17. NAME OF REFERRING PROVIDER OR OTHER SOURCE Referring Provider's Last name, First name	17a	ZZ	10 character Taxonomy		17b	NPI	
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**Tips:**

- ❖ Qualifiers are to be included on both paper and electronic claims for proper submission of claims
- ❖ Provider should be billing with the taxonomy that is filled with DCH
- ❖ See the following websites for additional information billing information:

[www.NUCC.org](http://www.NUCC.org) and [www.NUBC.org](http://www.NUBC.org)